

Meeting of the

AUDIT COMMITTEE

Tuesday, 6 January 2009 at 7.30 p.m.

A G E N D A

VENUE

Meeting Room M71, Seventh Floor, Town Hall, Mulberry Place, 5
Clove Crescent, London, E14 2BG

Members:	Deputies (if any):
Chair: Councillor Joshua Peck (Lead Member Resources and Performance)	
Vice-Chair: Councillor Denise Jones	
Councillor Helal Abbas	Councillor Rajib Ahmed, Designated Deputy Representing Labour Group
Councillor Stephanie Eaton	Councillor Shirley Houghton, Designated Deputy Representing Councillor Rupert Eckhardt
Councillor Rupert Eckhardt	Councillor Azizur Rahman Khan, (Designated Deputy representing Councillor Stephanie Eaton)
Councillor Abjol Miah, (Leader of the Respect Group)	Councillor Abdul Matin, (Designated Deputy representing Councillor Stephanie Eaton)
Councillor Muhammad Abdullah Salique	Councillor Harun Miah, (Designated Deputy representing Councillor Abjol Miah)
	Councillor Tim O'Flaherty, (Designated Deputy representing Councillor Stephanie Eaton)
	Councillor Motin Uz-Zaman, Designated Deputy Representing Labour Group

[Note: The quorum for this body is 3 Members].

If you require any further information relating to this meeting, would like to request a large print, Braille or audio version of this document, or would like to discuss access arrangements or any other special requirements, please contact: Zoe Folley Democratic Services, Tel: 020 7364 4877, E-mail: Zoe.Folley@towerhamlets.gov.uk

LONDON BOROUGH OF TOWER HAMLETS

AUDIT COMMITTEE

Tuesday, 6 January 2009

7.30 p.m.

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Chief Executive.

3. UNRESTRICTED MINUTES

To confirm as a correct record of the proceedings the unrestricted minutes of the ordinary meeting of the Audit Committee held on 18th September 2008.

4. DEPUTATION AND PETITIONS

To receive any deputations or petitions.

5. ITEMS REQUESTED AT PREVIOUS MEETINGS

5.1 Feedback Presentations - Nil/Limited Assurance

To receive presentations from services in relation to the Nil/Limited Level Assurances contained in the last Internal Annual Audit Report and the June to August Quarterly Assurance Report.

These presentations were requested at the last meeting in September. Items 5 and 7.1

5.2 School's Internal Audit - Note to the Committee (Pages 7 - 10)

To consider the attached note to the Committee concerning the School's Internal Audit. This item was requested by the Chair of the Committee at its meeting on 30th June 2008.

6. UNRESTRICTED REPORTS FOR CONSIDERATION

	PAGE NUMBER	WARD(S) AFFECTED
6 .1 Quarterly Assurance Report - September to November 2008	11 - 40	
To note the contents of the report and to take account of the assurance opinion assigned to the systems reviewed during the period.		

	PAGE NUMBER	WARD(S) AFFECTED
7. UNRESTRICTED AUDIT COMMISSION REPORTS FOR CONSIDERATION		

7 .1 Audit Progress Report	41 - 50	
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Audit Commission report attached.

7 .2 Use of Resources - 2008/09 Assessment	51 - 66	
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To consider the attached Assessment.

7 .3 Audit 2007/08 - Opinion Memorandum	67 - 84	
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To consider the report and attached Action Plan (Appendix 1).

8. UNRESTRICTED TOWER HAMLETS ITEMS FOR CONSIDERATION

8 .1 Revised Audit Plan for 2008-09	85 - 114	
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To note the contents of the report and to endorse the changes to the 2008/09 Internal Audit Plan.

8 .2 National Fraud Initiative And Anti Fraud Update	115 - 126	
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To note the contents of the report.

8 .3 Annual Governance Statement For 2007/08 - Update	127 - 134	
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To consider the report and the actions in addressing the issues raised.

8 .4 Risk Management Arrangements	135 - 142	
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Report on Risk Management Arrangements attached.

9. ANY URGENT UNRESTRICTED BUSINESS